

Our Attorneys Are Available to Address Your Concerns

We wanted to reach out, first and foremost, to express our sincere hopes that this message finds you and your loved ones safe and healthy in these challenging and stressful times.

Here at Greenbaum, Rowe, Smith & Davis LLP, we have made the safety and continued good health of our attorneys, administrative, secretarial and support staff our top priority. We are taking to heart and closely adhering to the restrictions and recommendations communicated by Governor Murphy and other state and federal voices. Of course, it's no longer "business as usual" for our firm, as just like everyone else we have amended our daily routines and undertaken an adjustment to the new reality of business operations in the shadow of the COVID-19 pandemic.

Still, we want to reassure you that as we continue to follow all essential safety protocol, we remain available, as always, to address your business and personal legal concerns. In keeping with Governor Murphy's Executive Order 107, as a law firm we are permitted to remain open for business, and accordingly we have taken the necessary steps to continue to service our clients.

Our attorneys and paralegals are working in a remote capacity in nearly all instances, across all practice areas. Our administrative professionals and certain legal support staff members have been enabled with work-from-home capabilities as well. We are maintaining a minimal number of individuals to work in an on-site capacity across our offices, in order to facilitate certain essential functions. We are making all best efforts to ensure their ongoing safety by observing all recommended procedures, including strongly enforcing social distancing rules and closely monitoring the hygiene and disinfection of our work environments.

We have also taken many additional precautions to protect both our own people and the clients and colleagues they may encounter in the course of conducting business. Our offices have been closed to all outside visitors, and we have strongly encouraged our attorneys to avoid in-person contact and instead conduct/attend all meetings and conferences electronically via telephone or videoconferencing. While discouraging such travel, we have imposed a mandatory 14-day quarantine on anyone who flies for personal or permitted business activities.

Greenbaum, Rowe, Smith & Davis is a strong and resilient firm, and we are proud to be part of a strong and resilient business community, state and country. The challenges we face today will take some time to resolve, and our firm will do everything in our power to assist you in managing those challenges and finding your way to the

other side of this defining moment in time.

Stay safe and stay well,

Greenbaum, Rowe, Smith & Davis LLP